

Planisware Exchange22 - North America

Safety Guidelines & Information

This page was last updated on May 10, 2022.

We look forward to welcoming you to Exchange 22, our annual North America user conference in Denver, Colorado from May 17-19, 2022.

Your safety and that of all our exhibitors, partners, visitors, suppliers and staff is our number one priority.

Our venue, Hilton City Center, maintains a rigorous cleaning standard aligned with the Hilton CleanStay program. [For more details on the Hilton CleanStay program, click here.](#)

To ensure peace of mind and to maximize safety we have created a list of straight-forward Safety Steps that we respectfully ask all attendees to comply with. We hope the guidelines below answer any questions you may have.

PROOF OF COVID-19 VACCINATION REQUIRED

For the safety of all involved in this event, proof of complete COVID-19 vaccination will be required. This means that, in order to attend Exchange22 in Denver, CO, all participants will need to be fully vaccinated with a FDA approved vaccine. [A list of approved vaccines can be found here.](#) You must provide proof of full vaccination when you check in for the first time in-person in Denver for Exchange22. Once vaccination is verified, you will receive your conference badge. Your badge will serve as proof of vaccination. No admittance to conference space can be allowed without a badge.

This event will be in Hybrid format. If you are unable to provide proof of vaccination, we invite you to join us virtually!

*** Fully vaccinated.** In accordance with current health regulations, physical access to the Event shall be conditional on participants presenting proof of up-to-date vaccination against COVID 19. Up to date vaccination means:

- the Event takes place between two weeks and six months after you receive the second dose of a two-dose vaccine authorized for use in the United States (Moderna or Pfizer),
- OR the Event takes place between or two weeks and two months after the single-dose vaccine authorized for use in the United States (Johnson & Johnson),
- RECOMMENDED: the Event takes place at least two weeks after you have completed a COVID-19 [booster shot](#) authorized for use in the United States (Moderna or Pfizer). While we are not requiring a Booster Dose, we are strongly recommending you receive a booster dose if eligible. Reference CDC: [“Who can get a booster shot”](#)

EVENT ACCESS

Upon check in for the in-person Exchange22 event, Planisware Staff will require:

1. **Valid ID-card**
2. **Proof of up-to-date vaccination**, to be provided onsite
3. **Health check:** at the entrance and on the Event App, we will ask you a series of health questions to acknowledge you are symptom free

COVID Testing, Face Coverings & Social Distancing

A Valid Negative COVID-19 Test is Not required.

At this time, a face mask will Not be required, but is strongly encouraged.

Social distancing will not be required, but will be strongly recommended when possible. When planning meeting room layouts, Planisware and the hotel will do its best to have space between seats, table, booths, and food, and create signage for minimal congestion.

Health Check

You may not physically attend the Event if you present any symptoms of COVID-19 including but not limited to fever, chills, muscle pain, shortness of breath, coughing, fatigue, muscle or body aches, headache, sore throat, loss of taste or smell, congestion or runny nose, nausea or vomiting, diarrhea in the last 24 hours.

All participants who will be physically present at the Event shall maintain CDC Health Standards including wash or sanitize their hands regularly, maintain a physical distance from other attendees or staff of at least six feet, and wear a mask if/when requested.

Location Mandates

No public health orders are currently in effect in Denver.

- Face coverings are still *highly recommended* for those who are immunocompromised or not fully vaccinated and boosted against COVID-19.

[Please refer to the official website for Denver COVID-19 Public Health Orders for more information.](#)

Traveling to the US- CDC Guidelines as of May 10, 2022

- If you are flying internationally, you will **need to get a COVID-19 viral test**** (*regardless of vaccination status or citizenship*) **no more than 1 day** before you travel by air into the United States. You must show your negative result to the airline before you board your flight. Air passengers will also be required to confirm in the form of an attestation that the information they present is true. [For more information, click here.](#)
- If you recently recovered from COVID-19, you may instead travel with documentation of recovery from COVID-19 (i.e., your positive COVID-19 viral test result on a sample taken no more than 90 days before the flight's departure from a foreign country and a letter from a licensed healthcare provider or a public health official stating that you were cleared to travel).
- You **must** be fully vaccinated* to travel to the United States by plane if you are a non-U.S. citizen, non-U.S. immigrant (not a U.S. citizen, U.S. national, lawful permanent resident, or traveling to the United States on an immigrant visa). Only limited exceptions apply. [For more information, click here.](#)
- Wearing a mask over your nose and mouth is required in some indoor areas of public transportation (including airplanes) traveling into, within, or out of the United States and indoors in U.S. transportation hubs (including airports).
- You will be asked to provide proof of your vaccination for entry to Exchange22 in the same format as you provided for entry into the United States.
- Vaccination certificate with QR code, digital pass via Smartphone application with QR code (e.g., United Kingdom National Health Service COVID Pass, European Union Digital COVID Certificate, Canadian COVID-19 proof of vaccination)

- o Using an app like VeriFLY to complete and connect your travel information is suggested. Please follow your country's own travel restrictions and suggestions prior to travel.
- o For Canadian Residents, [click here to download your Vaccination Proof QR Code](#)

Domestic Travelers

- Vaccinated US Citizens do not need to get tested before or after domestic travel, within the continental United States. We recommend you check your local government and airline requirements for testing mandates prior to planning travel.
- Domestic travelers who are up to date on their COVID-19 vaccines do not need to self-quarantine after travel.

Additional Information

Protocol if someone tests Positive DURING or AFTER the event

[Denver Health Urgent Care Walk-In Clinic.](#)

- 7 a.m. – 7 p.m. every day | [1545 California St, Denver](#) | 303-602-6500
- Telehealth Appointments: To schedule a telehealth appointment, call the appointment center at 303-436-4949.

Contact person during the conference concerning COVID and health-related incidents and questions:

- Contact exchange@planisware.com, or we will have a feature enabled in the Event App where you will be able to contact someone during the event. Please stay in your room and contact us if you are experiencing COVID symptoms.

For any questions questions please contact us on exchange@planisware.com

We look forward to welcoming you back to our in-person events!